



LIVING FAITH  
Anglican Church

## Worship Service Team Description

**Service Title:** Greeter/Usher  
**Reports to:** Greeter/Usher Worship Service Team Leader  
**Responsible for:** Assisting during the worship service.

---

### Position Purpose:

The Greeter/Usher is asked to help welcome members and visitors to the church as they arrive and to usher people up communion.

### Qualifications:

A greeter must be friendly, welcoming, informed about the different ministries at the church, and to direct people where to get more information about any questions that they might have.

### Responsibilities:

- Show up early to service to get informed about any new information they will need to tell people.
- Assist the Sexton with distributing bulletins.
- Welcome people as they arrive in the Narthex or on campus
- Guide and direct new people to the church by informing them about the service and offer them a “New Here” card to fill out.
- Do your best to answer any questions that people might have and direct them to the appropriate Ministry Director who will have more information.
- During the Ministration of Communion, help usher people row by row to receive communion to allow everyone to receive.
- At the end of the service, locate the Vestry Leader of the Week to assist in taking the offering to the safe.